

Cost Effective Computers

Setting up Information for Workers Compensation Claims

Insurance companies that process workers compensation require some unique information to process the claim. This information includes the date of injury, and employer information. To enter this data, do the following (note that all commands are preceded by a “/”):

Date of Injury

The date of injury can go two places, on a SIG line or in the notes field (line 12 or 13) of the 3PI account on the patient file:

Put /IYmmddyy on any SIG line or in the Notes fields

If on the SIG line it applies to that scrip only. If on the notes line it applies to all scrips sent to that 3PI.

Employer Information

To include the Employer Information for the patient, go to the patient file and type W for the Words (Notes) file. In the "Words" file put the following information (there is not word wrap so they will want to put each of these on a single line, and the equals sign must be included with each command):

/ENM= “employer name”

/EA1= “first employer address line”

/EA2= “second employer address line”

/ECZ=cccc, sssss, zzzzz (employers city, state, and zip (use commas as separators))

/EPH=xxxxxxxxx (employers phone number)

If a claim number is required, put the following on a SIG line:

/CLMxxxxxx (where xxxxx is the claim number)