Quick*SCRIP* Compounding Program

In QuickSCRIP, compounded drugs are added and used like other drugs, with the exception that compounded drugs contain multiple ingredients. This document will walk you through setting up the compounded drug and its ingredients.

ADDING THE DRUG TO THE DRUG FILE

Compounded drugs must be added to the drug file so they can be used and updated. Do the following to add the compound drug:

1. Go to the Drug File Maintenance screen (#11 from the Processing Menu).
2. With the cursor at the end of the menu items at the bottom, select (A)dd and press Enter.
3. Give the compound a name, then press Enter.
4. Give the compound an NDC number. Note: the NDC # must begin with a 'C'. You can use any NDC number, but we suggest you use the NDC of the primary ingredient.
5. Enter the package quantity (in most cases, start with a 1 and adjust it later).
6. Continue entering the information in the remaining fields if desired (don't worry about pricing as we will calculate that next); otherwise press the 'Esc' key to place the cursor at the bottom of the screen with the menu options.

ADDING THE INGREDIENTS

After creating the drug file, we need to add the individual ingredients of the compound. Do the following to enter these:

1. With the compounded drug on the screen, select the '&' (shift-7) and press Enter. (You can also press the F7 key). This takes us to the ingredient table.
2. Enter the first ingredient by typing the first few letters of the drug name and pressing Enter. A pick list will appear; select the ingredient from the list. The drug name will appear, along with the NDC number, quantity, price type, price, and date of the price's last update. The cursor is in the NDC field.
3. Edit the NDC if necessary and press Enter.
4. Enter the quantity of that drug used in the compound and press Enter. (NOTE: the quantity is the amount of that drug in the whole batch, not for one unit of dispensing. We will compensate for the individual units in a moment.)
5. Choose the price type you want to use and press Enter.
6. Edit the price if necessary and press Enter.
7. Edit the date of the last price update for that drug if necessary. Press Enter.
8. Repeat this process for each ingredient in the compound. When no ingredients are left, press Enter a couple of times to exit the Add mode and return the cursor to the bottom of the page.

The ingredients have been added but we need to set a few more fields so the quantity and price will be calculated properly. Do the following:

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1. Type '11' and Enter to change the form of the compound. Press the space bar and Enter to see a pick list of options. Select the option you want and press Enter.
2. Type '12' and Enter to specify the unit type. Press the space bar and Enter to see a pick list of options. Select the option you want and press Enter.
3. Type '13' and Enter to specify the route choice. Press the space bar and Enter to see a pick list of options. Select the option you want and press Enter.
4. Type '14' and Enter to specify the batch divisor. This is the number of units you get from the batch of compound. We understand that you don't always dispense 100% of a batch that you make, so this is where we compensate for that. For example, you make a batch of compounded ingredients that makes a total of 100 capsules. However you only dispense 30 at a time. The compound ingredient table is set up to hold the ingredient totals for a whole batch, not just one capsule. So with the ingredient totals in the table for the whole batch, specify in the Batch Divisor field how many individual units it makes so with this example, we would put 100 in that field. This way QuickSCRIP knows that this batch makes 100 units and it looks in the Form field to know that it is capsules.
5. Save your work and return to the drug file screen 1 by typing E at the menu and pressing Enter. ***If you do not type E and exit your work will not be saved!***

Once we are back to the drug file, you will notice that the drug file now has an AWP price listed. This is calculated by the ingredient table and put in the drug file for you. Also, your package qty should be the same as the Batch Divisor on the ingredient table, and your metric multiplier in line 8 should be the total units from the ingredient table divided by the Batch Divisor. If they are, then you are done. Just fill prescriptions for the compounded drug just like it was any other drug.

Tips

- To edit the ingredient table, pull up the compound in the drug file and press the F7 key to go to the ingredient table. Choose (A)dd to add additional ingredients; or type the ingredient number to edit an existing ingredient. ***Do not forget to type E and Enter to save your work when done!***